

# Steed-Corry Property Management

## RENTAL/LEASE APPLICATION

**\*SEPARATE APPLICATION REQUIRED FROM EACH APPLICANT AGE 18 OR OLDER**

**THIS SECTION IS TO BE COMPLETED BY LANDLORD**

Address of Property to be Rented/Leased: \_\_\_\_\_

Lease Term:

Lease from \_\_\_\_\_ to \_\_\_\_\_.

Month-to-Month: Move in Date \_\_\_\_\_.

\*Rental amount is not guaranteed on Month-to-Month Contracts

Amounts Due Prior to Occupancy

Rental Amount.....	\$ _____	
First month's rent Pro-Rate.....		\$ _____
Security Deposit .....		\$ _____
Other .....		\$ _____
TOTAL .....		\$ _____

**How did you hear about us?** \_\_\_\_\_

**APPLICANT**

Full Name: \_\_\_\_\_  
Social Security No.: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ D.O.B \_\_\_\_\_  
Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_  
Driver's License No.: \_\_\_\_\_ State issued in: \_\_\_\_\_  
Vehicle: Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_  
License Plate Number \_\_\_\_\_ State \_\_\_\_\_

**SPOUSE**

Full Name: \_\_\_\_\_  
Social Security No.: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ D.O.B \_\_\_\_\_  
Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_  
Driver's License No.: \_\_\_\_\_ State issued in: \_\_\_\_\_  
Vehicle: Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_  
License Plate Number \_\_\_\_\_ State \_\_\_\_\_

**ADDITIONAL OCCUPANTS**

List everyone, including children (ages please), who will live with you

<u>Full Name</u>	<u>Age</u>	<u>Relationship to Applicant</u>
_____		
_____		
_____		

**RENTAL HISTORY**

Current Address: \_\_\_\_\_  
\_\_\_\_\_

Dates Lived at Address: From \_\_\_\_\_ to \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Landlord/Manager: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

Previous Address: \_\_\_\_\_  
\_\_\_\_\_

Dates Lived at Address: From \_\_\_\_\_ to \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Landlord/Manager: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

Previous Address: \_\_\_\_\_  
\_\_\_\_\_

Dates Lived at Address: From \_\_\_\_\_ to \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Landlord/Manager: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

**EMPLOYMENT HISTORY**

**Applicant's** Current Employer Name and Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Dates Employed at this Job: From \_\_\_\_\_ to \_\_\_\_\_

Job Title: \_\_\_\_\_

**Spouse's** Current Employer Name and Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Dates Employed at this Job: From \_\_\_\_\_ to \_\_\_\_\_

Job Title: \_\_\_\_\_

**INCOME**

Your gross monthly employment income (before taxes/deductions) \$ \_\_\_\_\_

Average monthly amounts of other income (specify sources) \$ \_\_\_\_\_

Other Source: \_\_\_\_\_ \$ \_\_\_\_\_

TOTAL: ..... \$ \_\_\_\_\_

**CREDIT AND FINANCIAL INFORMATION**

Bank/Financial Institution Name: \_\_\_\_\_

Checking/Savings/Both?

**MISCELLANEOUS**

Describe the number and type of pets you want to have in the rental property:

\_\_\_\_\_

Describe water-filled furniture you want to have in the rental property:

\_\_\_\_\_

Do you smoke? \_\_\_Yes \_\_\_No

Are you an active member of the military? \_\_\_Yes \_\_\_No

Have you ever: Filed for Bankruptcy? \_\_\_Yes \_\_\_No

Been sued? \_\_\_Yes \_\_\_No

Been evicted? \_\_\_Yes \_\_\_No

Been convicted of a crime? \_\_\_Yes \_\_\_No

Have any accounts in collections? \_\_\_Yes \_\_\_No

Explain any "Yes" listed above: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**REFERENCES AND EMERGENCY CONTACTS**

**Personal**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

**Personal**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

**Nearest Relative:**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

**Emergency Contact**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

I/we certify that all the information given above is true and correct and understand that my rental or lease agreement may be terminated if I/we have made any false or incomplete statements in this application. I/we authorize verification of the information provided in this application from my/our credit sources, current and previous landlords and employers, and personal/relative references. I/we, the undersigned, do hereby authorize the Landlord to check and verify credit scores and credit reports.

I/We, deposit \$ \_\_\_\_\_ as earnest money to be refunded to me if this application is not accepted within 3 business banking days, If I/we should change our mind then it will be forfeited.

\_\_\_\_\_  
Date                      Applicant Signature                      \_\_\_\_\_  
Email

\_\_\_\_\_  
Date                      Spouse Signature                      \_\_\_\_\_  
Email



## ***Steed-Corry Property Management***

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