

# Steed-Corry Property Management

## RENTAL/LEASE APPLICATION

**\*SEPARATE APPLICATION REQUIRED FROM EACH APPLICANT AGE 18 OR OLDER**

### THIS SECTION IS TO BE COMPLETED BY LANDLORD

Address of Property to be Rented/Leased: \_\_\_\_\_

Lease Term:

\_\_\_\_ Lease from \_\_\_\_\_ to \_\_\_\_\_.

\_\_\_\_ Month-to-Month: Move in Date \_\_\_\_\_.

\*Rental amount is not guaranteed on Month-to-Month Contracts

Amounts Due Prior to Occupancy

|                                  |          |          |
|----------------------------------|----------|----------|
| Rental Amount.....               | \$ _____ |          |
| First month's rent Pro-Rate..... |          | \$ _____ |
| Security Deposit .....           |          | \$ _____ |
| Other .....                      |          | \$ _____ |
| TOTAL .....                      |          | \$ _____ |

**How did you hear about us?** \_\_\_\_\_

### **APPLICANT**

Full Name: \_\_\_\_\_  
Social Security No.: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ D.O.B \_\_\_\_\_  
Cell Phone#: \_\_\_\_\_ Email Add: \_\_\_\_\_  
Driver's License No.: \_\_\_\_\_ State issued in: \_\_\_\_\_  
Vehicle: Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_  
License Plate Number \_\_\_\_\_ State \_\_\_\_\_

### **SPOUSE**

Full Name: \_\_\_\_\_  
Social Security No.: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ D.O.B \_\_\_\_\_  
Cell Phone#: \_\_\_\_\_ Email Add: \_\_\_\_\_  
Driver's License No.: \_\_\_\_\_ State issued in: \_\_\_\_\_  
Vehicle: Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_  
License Plate Number \_\_\_\_\_ State \_\_\_\_\_

### **ADDITIONAL OCCUPANTS**

List everyone, including children (ages please), who will live with you

| <u>Full Name</u> | <u>DOB</u> | <u>Relationship to Applicant</u> |
|------------------|------------|----------------------------------|
| _____            | _____      | _____                            |
| _____            | _____      | _____                            |
| _____            | _____      | _____                            |

## **RENTAL HISTORY**

Current Address: \_\_\_\_\_

Dates Lived at Address: From \_\_\_\_\_ to \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Landlord/Manager: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

Previous Address: \_\_\_\_\_

Dates Lived at Address: From \_\_\_\_\_ to \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Landlord/Manager: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

Previous Address: \_\_\_\_\_

Dates Lived at Address: From \_\_\_\_\_ to \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Landlord/Manager: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

## **EMPLOYMENT HISTORY**

**Applicant's** Current Employer Name and Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Dates Employed at this Job: From \_\_\_\_\_ to \_\_\_\_\_

Job Title: \_\_\_\_\_

**Spouse's** Current Employer Name and Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Dates Employed at this Job: From \_\_\_\_\_ to \_\_\_\_\_

Job Title: \_\_\_\_\_

## **INCOME**

Your gross monthly employment income (before taxes/deductions) \$ \_\_\_\_\_

Average monthly amounts of other income (specify sources) \$ \_\_\_\_\_

Other Source: \_\_\_\_\_ \$ \_\_\_\_\_

TOTAL: ..... \$ \_\_\_\_\_

## **MISCELLANEOUS**

Describe the number and type of pets you want to have in the rental property:

Describe water-filled furniture you want to have in the rental property:

Do you smoke? ☐ Yes ☐ No

Are you an active member of the military? ☐ Yes ☐ No

Have you ever: Filed for Bankruptcy? ☐ Yes ☐ No

Been sued? ☐ Yes ☐ No

Been evicted? ☐ Yes ☐ No

Been convicted of a crime? ☐ Yes ☐ No

Have any accounts in collections? ☐ Yes ☐ No

Explain any "Yes" listed above: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **REFERENCES AND EMERGENCY CONTACTS**

### **Personal**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_

### **Personal**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_

### **Nearest Relative:**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_

### **Emergency Contact**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_

I/we certify that all the information given above is true and correct and understand that my rental or lease agreement may be terminated if I/we have made any false or incomplete statements in this application. I/we authorize verification of the information provided in this application from my/our credit sources, current and previous landlords and employers, and personal/relative references. I/we, the undersigned, do hereby authorize the Landlord to check and verify credit scores and credit reports.

I/We, deposit \$ \_\_\_\_\_ as earnest money to be refunded to me if this application is not accepted within 3 business banking days, If I/we should change our mind then it will be forfeited.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse Signature



## ***Steed-Corry Property Management***

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